



21. GARNISHMENTS...PLEASE SEND COPY OF ORDER(S)	YES NO
22. CHILD SUPPORTS...PLEASE SEND COPY OF ORDER(S)	YES NO
23. 401K/SAR SEP/SIMPLE IRA - ACCOUNT NUMBER	YES NO / ACCOUNT #
24. PLAN COMPANY NAME	
25. ADDRESS	
26. CITY, STATE & ZIP CODE	
27. PLEASE SEND EMPLOYEE DETAIL & COMPANY MATCH	
28. NAME OF BANK	
29. ROUTING & TRANSIT NUMBER	
30. ACCOUNT NUMBER (FURNISH VOIDED COMPANY CHECK)	
31. CHECK SIGNING (COMPUTERIZED SIGNATURE ON CHECKS)	YES NO (FILL OUT SIGNATURE SHEET)
32. STARTING CHECK NUMBER	
33. ALL YEAR TO DATE TOTALS FOR EMPLOYEES	PLEASE SEND DETAILED SHEET
34. ALL YEAR TO DATE TAX PAYMENT AMOUNTS	PLEASE SEND DETAILED SHEET
35. ACCRUE SICK & VACATION HOURS	YES NO
36. SHOW SICK & VACATION HOURS ON CHECK	YES NO
37. DEPARTMENT NUMBERS & NAMES	
38. CHECKS TO BE UNSEALED	YES NO
39. CHECKS TO BE PRESSURE SEALED	YES NO
40. SPECIAL INSTRUCTIONS	