

READYFUNDS® CLIENT SERVICES AGREEMENT

“Exhibit C” Additional Terms

This Amendment is to modify the Obligations and Commitments of the ReadyFUND\$ Client Services Agreement effective this date of _____

as entered into by PBI and _____ (Client). All other Obligations and

Commitments in the Agreement remain unchanged and in full force and effect.

Client has requested and PBI has agreed to enable Client to implement the Instant Issue ReadyFUND\$ MasterCard® Prepaid Card Program based on Client's agreement to comply with the following Obligations and Commitments:

- All Instant Issue ReadyFUND\$ MasterCard inventory will be shipped to Physical Business Addresses (No Residential addresses).
- All Instant Issue ReadyFUND\$ MasterCard inventory must be inventoried and reside at the Physical Business Address and not at residential locations.
- All Instant Issue ReadyFUND\$ MasterCard payroll cards must be kept in a locked secure place at all times.
- The retrieval of a card must be done by two people (dual control). The access to the card inventory should include at minimum one management employee with a login to the ReadyFUNDS® Client Portal accompanied by a second employee for verification purposes.
- All Instant Issue ReadyFUND\$ MasterCard payroll cards should be distributed to the employee cardholder unopened. If the envelope is open, distribute a different card and notify ReadyFUND\$ immediately.
- The person who logs out the card is responsible for registering the card or providing the enrollment details to the proper department for registration.
- An audit of the outstanding inventory must be done on a quarterly basis by responding to an email notification through the ReadyFUND\$ Portal.
- In the event of lost or missing cards, please mark such cards as lost in the client portal. In the event of a disaster in which cards are lost or destroyed, notify ReadyFUND\$ immediately for instructions.
- In the event the card is registered in error or the card is expired before it is issued, please notify ReadyFUND\$ immediately for instructions.
- ReadyFUND\$ will automatically resupply inventory once the existing inventory has reached a predetermined level. Upon receipt of a new order of card inventory, Client must acknowledge receipt of the cards by logging onto the ReadyFUND\$ Client Portal.
- Card inventory from the same batch cannot be split between multiple locations. Please contact Client Services to have a separate card batch issued to additional business locations.
- In the event the Client discontinues the ReadyFUND\$ instant issue program all cards that have not been registered in the Client Portal need to be returned to 1100 N Main St., Suite C, Sikeston, MO 63801 within 10 days. Tracking information of packages should be sent to helpdesk@readyfunds.net.

Client Name: _____

By: _____ Date: _____

Printed Name and Title: _____